# POLICE 211, 212

**DEPARTMENT: Police** 

PROGRAM MANAGER: Chief of Police

### PROGRAM DESCRIPTION:

The Franklin Police Department provides law enforcement services to the community 24 hours per day, 7 days per week through the efforts of the department staff. The Chief of Police, as department manager, is responsible for the leadership, supervision, direction, staff development, training, evaluation, and discipline of department personnel. The Chief is empowered by State Statute and local ordinance to exercise authority in matters of police operations, and establishes rules/regulations and policies/procedures for the department.

The Inspector, as second in command of the department, serves as Operations Commander, which includes oversight of patrol services, special unit services, investigation services, and administration/communication services. The Inspector of Police acts on behalf of the Chief of Police in the Chief's absence. The Inspector assists in the management of the department, and is the immediate supervisor to the Captains.

The sworn staff is divided into 3 shifts, each led by a Police Captain who is responsible for the leadership, supervision, training, evaluation, and discipline of the supervisors and officers assigned to the shift. In addition, each Captain is responsible for an area of specialty within the department. Areas of specialty include the Special Unit Services Division, Investigative Services Division, and the Administrative/Communication Services Division.

Seven Police Sergeants report directly to the respective Captains. The Sergeants are responsible for first-line supervision of 40 Police Officers, 1 Corporal, and 6 Detectives. There are 2 Police Sergeants assigned to each shift in Patrol and 1 Sergeant assigned to the supervision of the Detective Bureau. In addition, each Sergeant has other responsibilities within the department. These include first line supervision of the Field Training Officers, Emergency Response Unit (E.R.U.), Street Crimes Unit, Evidence/Property Room, Traffic Enforcement Unit (T.E.U.), Evidence Technicians, department detention/lockup facility, etc.

Police Patrol Officers provide 24 hour per day police services, which include protecting of life and property, preserving peace and good order of the community, and furnishing any other appropriate service that enhances the safe and orderly operation of the City. As the Patrol Officers are the main source of routine squad, motorcycle, bicycle, and foot patrol, they respond to calls for service, conduct initial criminal investigations, investigate traffic accidents, etc. In addition to their regularly assigned duties, they provide police canine (K-9) services, are members of the E.R.U., and provide staffing for special events such as St. Martins Fair and July 4<sup>th</sup> celebrations. Patrol Officers also coordinate Crime Prevention programs, work in the Evidence/Property Room, work as Adopt-A-School Officers, and teach Drug Abuse Resistance Education (D.A.R.E.).

A Police Captain oversees management of the Special Unit Services Division. These services include the K-9 Unit, E.R.U., department negotiators, Street Crimes Unit, Dive Team, Field Training Program, T.E.U., traffic accident investigators, Intoximeter and Preliminary Breath Testers maintenance, department detention/lockup facilities, and warrant services.

A Police Captain oversees management of the Investigative Services Division. A Sergeant handles the daily supervision of 6 Detectives in the Detective Bureau, 4 assigned to general criminal investigations, and 2 assigned to youth services. In addition to handling all criminal and juvenile investigations that are forwarded from Patrol, the Detectives conduct employment background investigations for potential new City employees, and are involved in D.A.R.E., and the School Liaison Program. This Captain oversees maintenance of the Department web site including updating the sex offender registry. This Captain also oversees the operation of the Evidence/Property Room, Bureau of Identification, and Community Services including the Crime Prevention Unit, Police Officer Support Team (P.O.S.T.), and Department Chaplain. This Captain also serves as the department Public Information Officer.

A Police Captain oversees management of the Administrative/ Communication Services Division. This Captain deals with the operation and maintenance of department communications equipment, including radio systems, telephone equipment, 911 equipment, video cameras, and computer hardware. In addition, this Captain oversees daily administrative functions within the Police Department including equipment purchases and reporting crime statistics. This Captain oversees the operation of the Communications Bureau, Community Policing at the Wal-Mart Substation, the Bicycle Patrol Unit, Auxiliary Services, the department gun range, vehicle purchases and maintenance. This Captain also coordinates the department's participation in the Suburban Mutual Assistance Response Team (S.M.A.R.T.).

The 3 member administrative staff consisting of the Chief's Administrative Assistant, Municipal Court Administrative Assistant, and Deputy Police/Court Administrative Assistant handle all related duties for the Chief, Inspector, Captains and Municipal Court. Their duties include: preparing, distributing, and filing confidential documents and correspondence; maintaining personnel, payroll, court, and other critical departmental files; transcription of official police and court reports, as well as handling confidential telephone calls. They also assist with front window contacts when needed and available. They also prepare documents for the District Attorney's Office, Clerk of Courts, Municipal Court, Police and Fire Commission, and social service agencies.

A civilian Communications Supervisor supervises the Communication Bureau and is responsible for the leadership, supervision, training, evaluation, and discipline of 15 civilian Dispatcher/Clerks. The Dispatcher/Clerks are also divided into 3 shifts and provide 24-hour emergency service communications for the City. The Dispatcher/Clerks answer emergency and non-emergency telephone calls, operate the computer aided dispatch system (CAD), and dispatch appropriate police and fire units to calls for service. The Dispatcher/Clerks are trained in state and national teletype system usage that permits access to Department of Motor Vehicle records, Crime Information Bureau, and National Crime Information Center records, warrants/commitments, and criminal history information. In addition, they transcribe and file all police reports and provide front window service to citizens seeking information.

The 3/4 time Utility Person assists with squad and equipment maintenance, replacement and transport to appropriate service departments.

#### **SERVICES:**

- Recommendations to Mayor, Common Council, Boards, Commissions, and citizens concerning public safety issues.
- Provide 24 hour per day, 7 day per week police communications.
- Secretarial support to officers, supervisory staff, municipal court, and commissions.
- Police patrol of City by squads, motorcycle, bicycles, foot, and alternative methods.
- Special City event management (St. Martin's Fair, 4<sup>th</sup> of July, etc).
- Criminal investigations (adult and juvenile).
- Apprehension and prosecution of violators/offenders of local, county, state, and federal laws.
- K-9 Unit.
- Emergency Response Unit.
- Street Crimes Unit.
- Traffic Enforcement Unit/Accident Investigation.
- Neighborhood Substation (Wal-Mart).
- Crime Prevention (Neighborhood / Business Watch) Programs.
- Police/School Liaison Officer Program and Adopt-A-School Officer Program.
- Drug Abuse Resistance Education.
- Child Safety Programs (including bicycle safety, child fingerprinting, protective behaviors
   child abuse prevention education).
- Maintain Sex Offender Registry for offenders who live, work and go to school in Franklin.

#### **STAFFING:**

Authorized Positions (FTE)	2004	2005	2006	2007	2008	2009
Police Chief	1.00	1.00	1.00	1.00	1.00	1.00
Inspector	1.00	1.00	1.00	1.00	1.00	1.00
Captain	3.00	3.00	3.00	3.00	3.00	3.00
Sergeant	7.00	7.00	7.00	7.00	7.00	7.00
Corporal	1.00	1.00	1.00	1.00	1.00	1.00
Juvenile Officer	1.00	1.00	1.00	1.00	1.00	1.00
School Liaison Off.	1.00	1.00	1.00	1.00	1.00	1.00
Detective	4.00	4.00	4.00	4.00	4.00	4.00
Patrol Officer	40.00	40.00	40.00	40.00	40.00	40.00
Total Sworn Officers	59.00	59.00	59.00	59.00	59.00	59.00
Comm. Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
Dispatcher	15.00	15.00	15.00	15.00	15.00	15.00
Secretary	1.50	1.50	1.50	1.50	1.50	1.50
Court Clerk *	1.50	1.50	.00	.00	.00	.00
Utility Person	.75	.75	.75	.75	.75	.75
Total	78.75	78.75	77.25	77.25	77.25	77.25

<sup>\*</sup> Administration and Human Resource support provided to the Municipal Court Department

## **ACTIVITY MEASURES:**

2004	2005	2006	2007	2008*	2009*
<u></u>		764	1,066	1,100	1,135
		992	1417	1,644	1,907
		1,625	1,056	1,100	1,146
	562	396	436	436	450
66	89	79	202	254	319
141	160	147	124	152	186
6.740	5,945	5,191	7,001	7100	7,100
	2,076	1,539	1,448	1148	1,500
623	690	609	631	830	850
81,790	77,146	81,500			
			28,169	29,000	29,870
	141 6,740 1,892 623	765 775 1782 1571 1,339 1,392 415 562 66 89 141 160 6,740 5,945 1,892 2,076 623 690	765         775         764           1782         1571         992           1,339         1,392         1,625           415         562         396           66         89         79           141         160         147           6,740         5,945         5,191           1,892         2,076         1,539           623         690         609	765         775         764         1,066           1782         1571         992         1417           1,339         1,392         1,625         1,056           415         562         396         436           66         89         79         202           141         160         147         124           6,740         5,945         5,191         7,001           1,892         2,076         1,539         1,448           623         690         609         631           81,790         77,146         81,500	765         775         764         1,066         1,100           1782         1571         992         1417         1,644           1,339         1,392         1,625         1,056         1,100           415         562         396         436         436           66         89         79         202         254           141         160         147         124         152           6,740         5,945         5,191         7,001         7100           1,892         2,076         1,539         1,448         1148           623         690         609         631         830           81,790         77,146         81,500         81,500

<sup>\*</sup> Forecast

# **BUDGET SUMMARY:**

1) The Police Department requested three additional police officer positions for 2009. The requests were denied. One currently authorized but vacant police officer position was also unable to be funded in 2009. One authorized dispatch position unfunded in 2008 remains unfunded in the 2009 budget.

2)	Capital outlay: Auto Equipment Replacement Squads	\$177,000
	Computer Equipment: Replacement Mobile Data Computers Mobile Data Computers for Motorcycles Desktop PC's	\$18,000 \$8,000 \$14,000
	Other Capital Equipment: Replacement Dispatch Consoles Replacement Radio Equipment Tasers Replacement Squad Cameras Voice Stress Analyzer Replacement Body Armour Replacement Body Armour —SWAT Level III Ballistic Shields	\$33,100 \$23,000 \$ 6,700 \$20,000 \$ 9,900 \$ 3,900 \$8,000 \$ 5,100
	Total Capital Outlay	\$326,700

<sup>1</sup> The Department now records "Calls for Service" vs. "Total Calls to Dispatch."

OUTV OF EDANK! IN		2006	2007	2008	2008	2008	2009	2009		rcent ange
CITY OF FRANKLIN 2009 BUDGET		Actual	Actual	Adopted /	Amended	Estimate De	ot/Request P	roposed A	dopied Oi	ango
POLICE DEPARTMENT										
PERSONAL SERVICES						2 OEC 440	3,680,557	3,391,916	3,391,916	
SALARIES-FT	01.211.0000.5111	3,065,490	3,184,671	3,349,958	3,349,958 19,806	3,256,119 19,806	30,933	20,450	20,450	
SALARIES-PT	01.211.0000.5113	18,319	18,269	19,806 149,350	149,350	180,000	164,350	164,350	164,350	
SALARIES-OT	01.211.0000.5117	161,786	162,846	149,350	128,750	128,750	132,613	132,613	132,613	
COMPTIME TAKEN	01.211.0000.5118	119,425	129,599 13,102	14,029	14,029	13,402	13,941	13,861	13,881	
LONGEVITY	01.211.0000.5133	12,745 200,744	219,112	233,310	233,310	223,782	245,763	236,195	236,195	
HOLIDAY	01.211.0000.5134	244,515	261,264	287,859	287,859	273,871	289,142	287,524	287,524	
VACATION PAY	01.211.0000.5135 01.211.0000.5151	289,107	301,675	323,969	323,969	317,246	352,646	328,736	328,736	
FICA	01,211,0000,5152	709,606	758,102	829,922	829,922	816,701	877,215	829,867	829,867 251,100	
RETIREMENT	01,211,0000,5153	45,563	43,080	0	291,700	245,000	0	0 1,140,063	1,140,063	
RETIREE GROUP HEALTH GROUP HEALTH & DENTAL	01,211,0000.5154	854,869	991,619	1,177,046	1,177,046	1,053,023	1,290,977 14,395	13,615	13,615	
LIFE INSURANCE	01,211,0000,5155	11,908	12,482	13,086	13,086	13,180 108,175	129,883	135,181	135,181	
WORKERS COMPENSATION INS	01.211.0000.5156	76,592	75,452	111,614	111,614 28,224	28,080	27,648	27,072	27.072	
COLLEGE INCENTIVE	01.211.0000.5161	28,692	28,080	28,224	20,224	20,000				
		5,839,361	6,199,353	6,666,923	6,958,623	6,677,135	7,250,063	6,721,463	6,972,563	4.6%
Sub-total		85.9%	86.8%	86.5%	86.6%	86.3%	85.7%	85.9%	86.3%	
Percent of Department Total										
CONTRACTUAL SERVICES			40 400	40.000	19,900	19,900	20,497	20,500	20,500	
AUTO MAINTENANCE	01.211.0000.5241	10,706	19,452	19,900 79,900	84,000	77,900	85,300	85,300	85,300	
EQUIPMENT MAINTENANCE	01,211.0000.5242	70,250	58,572 13,510	19,000	19,000	19,000	19,570	19,500	19,500	
DATA & TELEPHONE CABLING	01.211.0000.5247	14,327 3,115	32,666	40,400	40,400	40,400	45,000	45,000	45,000	
SOFTWARE MAINTENANCE	01.211.0000.5257 01.211.0000.5299	27,148	24,976	32,000	32,000	32,000	39,000	39,000	39,000	
SUNDRY CONTRACTORS	01.211.0000.3203						000 007	209,300	209,300	9.5%
Sub-total		125,546	149,176	191,200	195,300	189,200	209,367	208,300	200,040	
000 1010										
SUPPLIES	01.211.0000.5312	11,510	12,627	12,300	12,300	12,300	12,670	12,700	12,700	
OFFICE SUPPLIES	01.211.0000.5312	3,907	3,968	4,500	4,500	4,500	4,500	4,500	4,500 35,000	
PRINTING	01,211,0000,5326	33,036	29,720	35,000	35,000	35,000	35,000	35,000 17,400	17,400	
UNIFORMS * FIREARMS SUPPLIES	01.211.0000.5327	17,599	21,885	17,000	17,000	17,000 3,600	17,400 3,700	3,700	3,700	
EDUCATION SUPPLIES	01.211.0000.5328	2,706	3,886	3,600	3,600 21,600	21,600	22,250	22,250	22,250	
OPERATING SUPPLIES-OTHER	01.211.0000.5329	19,883	18,613	21,600	151,400	151,188	181,600	181,600	181,600	
FUEL/LUBRICANTS	01.211.0000.5331	106,386	111,991	120,000 31,100	31,100	31,100	32,050	32,050	32,050	
VEHICLE SUPPORT	01.211.0000.5332	19,551	27,063 1,587	3,600	3,600	3,600	10,800	3,800	3,800	
EQUIPMENT SUPPLIES	01.211.0000.5333	2,970 3,340	4,393	4,600	4,600	4,600	4,600	4,600	4,600	
AUXILIARY SUPPORT	01.211.0000.5334 01.211.0000.5335	4,903	2,816	3,100	3,100	3,100	3,200	3,200	3,200	
CRIME PREVENTION MATERIALS	01.211.0000.000_					007 500	327,770	320,800	320,800	25.1%
Sub-total		225,791	238,547	256,400	287,800	287,588	321,110	320,000	020,000	
SERVICES AND CHARGES	01,211,0000,5415	23,049	25,088	27,000	27,000		30,000	25,000	25,000	
TELEPHONE	01,211,0000.5422	94	257	1,000			1,000	1,000	1,000 2,100	
SUBSCRIPTIONS	01.211.0000.5424	958	1,426	2,000			2,100	2,100 22,650	22,650	
MEMBERSHIPS CONFERENCES AND SCHOOLS	01,211,0000.5425	23,226	24,999	22,000			22,660 78,500	80,900	80,900	
ALLOCATED INSURANCE COST	01.211,0000,5428	70,500	73,700	78,500			2,000	2,000	2,000	
MILEAGE	01.211.0000.5432	793	611	2,000	2,000	2,000	2,000			
		118,620	126,081	132,500	132,500	132,500	136,260	133,650	133,650	0.9%
Sub-total		,								
FACILITY CHARGES			1,471	2,700	2,700	2,600	2,808	1,800	1,800	
WATER	01.211.0000.5551	1,457							71,350	
ELECTRICITY	01.211.0000.5552	58,462 225					520		500	
SEWER	01.211.0000.5553 01.211.0000.5554	26,723							39,100	
NATURAL GAS	01,211,0000,5555								950 7,300	
LANDSCAPE MATERIALS	01,211,0000,5556									
JANITORIAL SUPPLIES BUILDING MAINTENANCE-SYSTEMS	01,211,0000,5557									
BUILDING MAINTENANCE-FLOORING	01,211,0000,5558									
BUILDING MAINTENANCE-OTHER	01,211,0000,5559									
ALLOCATED PAYROLL COST	01.211.0000.5560	78,300	81,450	, 03,10	0 00,10				024.650	4.2%
Outs total		188,059	194,290	225,20	0 225,20					
Sub-total SUB TOTAL NON PERSONAL SERVICES		658,016	708,09	5 805,30	0 840,80	0 825,187	909,041	898,400	898,400	11,070
SUB TOTAL NON PERSONAL SERVICES			v c.007.641	8 7,472,22	3 7.799,42	3 7,502,32	2 8,159,104	7,619,863	7,870,963	5.3%
TOTAL GENERAL FUND		6,497,37	6,907,44	8 1,412,62	.5					
CAPITAL OUTLAY FUND						0 256,80	0 236,00	177,000	) 177,000	)
AUTO EQUIPMENT	41.211.0000.581									
OTHER CAPITAL EQUIPMENT	41.211.0000,581									
COMPUTER EQUIPMENT	41,211,0000,584			3 29,50 0	20,00	20,00		0		
SOFTWARE	41.211.0000.584	3 165,92	<u> </u>	<u> </u>				E 000.00	7 326,66	7 -6.7%
TOTAL CAPITAL OUTLAY FUND		432,71	8 369,47	3 350,20	00 350,20	00 350,20	0 427,25	5 326,66	, 320,00	-0.1 76
EQUIPMENT REVOLVING FUND					00 050	00 35,00	0 45,00	0 45,00	0 45,00	0_
EQUIPMENT EQUIPMENT	42.211.0000.581	·	0 37,65				·····			_
SUBTOTAL POLICE DEPARTMENT		6,930,09	5 7,314,57	7,822,4	23 8,149,6	23 7,852,52	0,001,00	,,001,00		
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CITY OF FRANKLIN 2009 BUDGET		2006 Actual	2007 Actual	2008 Adopted	2008 Amended	2008 Estimate	2009 Depl/Request	2009 Proposed		Percent Change
PD Dispatch										
PERSONAL SERVICES SALARIES-FT SALARIES-OT COMPTIME TAKEN LONGEVITY HOLIDAY VACATION PAY FICA RETIREMENT RETIREE GROUP HEALTH GROUP HEALTH & DENTAL	01.212.0000.5111 01.212.0000.5117 01.212.0000.5118 01:212.0000.5133 01.212.0000.5134 01.212.0000.5135 01.212.0000.5151 01.212.0000.5152 01.212.0000.5153 01.212.0000.5154	471,989 2,802 24,550 795 30,150 30,092 41,899 53,768 153,828 2,303 984	524,688 2,083 16,280 940 34,246 35,958 45,338 60,800 162,996 2,591 1,117	582,777 17,150 0 1,020 37,985 37,033 51,711 67,596 0 181,728 2,777	582,777 17,150 0 1,020 37,985 37,033 51,711 67,596 9,800 181,728 2,777 1,542	557,889 3,000 0 1,020 34,500 37,724 48,511 63,413 7,300 173,624 2,646	0 195,036 2,860	601,209 17,150 0 1,202 39,292 39,963 53,446 69,863 0 187,632 2,860 1,871	601,209 17,150 0 1,020 39,292 39,963 53,446 69,863 7,700 187,632 2,860 1,871	3.2% 0.0% #DIV/0! 0.0% 3.4% 7.9% 3.4% 3.4% #DIV/0! 3.2% 3.0% 21.3%
WORKERS COMPENSATION INS Sub-total	01.212.0000.5156_	813,160	886,937	981,319	991,119	931,083	3 1,021,502	1,014,306	1,022,006	4.1%
Grand Total Police Department by Fund General Fund Capital Outlay Fund Equipment Revolving Fund		7,310,537 432,718 0 7,743,255	7,794,385 369,473 0 8,163,858	8,453,542 350,200 35,000 8,838,742	350,200 35,000	350,20 35,00	0 427,255 0 45,000	326,667 45,000	8,892,969 326,667 45,000 9,264,636	'  -  -
Grand Total Police Department  Less Program Revenue:  LAW ENFORCEMENT TRAINING OTHER POLICE GRANTS Penallies & Forfeitures @ 88.0% POLICE SERVICES SPECIAL EVENT PUBLIC SAFETY SCHOOL LIAISON OFFICER PROPETY SALES - VEHICLES INSURANCE PROCEEDS - VEHICLES	01,0000,4156 01,0000,4157 01,0000,4431 01,0000,4432 01,0000,4615 41,0000,4751 41,0000,4799	0 -1,274 -292,239 -3,956 -2,544 -34,579 -48,000 -7,784	-609 -35,465 -37,750 -50,000	-3,00 -361,68 -4,50 -1,50 -34,00 -30,00	0 -361,680 0 -4,500 0 -1,500 0 -34,000 0 -30,000	3,00 360,86 3 -4,56 0 -1,56 0 -35,0 0 -30,0	3,000 -3,000 352,000 -4,500 00 -4,500 00 -36,000 00 -30,000	0 -352,000 0 -4,500 0 -1,500 0 -36,000 0 -30,000	-3,000 -352,000 -4,500 -1,500 -36,000	0 0 0 0 0 0
Total Program Revenue  Net Police Related Costs		7,352,879	7,679,109	8,404,06	62 8,741,06	8,383,8	9,225,86	8,578,83	8,837,63	36

### FIRE 221, 223

**DEPARTMENT:** Fire

**PROGRAM MANAGER:** Fire Chief

## PROGRAM DESCRIPTION:

The Franklin Fire Department mission is to render any service it is capable of delivering to protect the lives and property of the citizens within its jurisdiction. The department will provide educational activities to the residents and actively promote fire prevention. The department will provide these services as efficiently as possible within the limits of funding provided by the citizens of Franklin.

Full time employees staff the department, department 221 accounts for these employees. Department No. 223 is used to account for fire protection charges from the Franklin Water Utility for water mains and fire hydrants, as set by the Public Service Commission.

#### **SERVICES:**

Fire suppression and investigation.

· Service calls for hazardous conditions such as downed power lines, strange odors, natural gas leaks, and other non-fire calls.

 Emergency medical services, including basic life support (EMT-B) and advanced life support (paramedic service). Paramedic services are provided as part of a contract with Milwaukee County.

· Special teams, including water rescue, ice rescue, confined space, and hazardous materials.

 Fire inspection services, performed in all factories, stores, schools, churches, apartments and buildings open to the general public.

 Public education services, encompassing a variety of fire safety and first aid classes, including CPR, fire extinguisher training, and Survive Alive House.

Maintenance of 3 fire stations, 8 major fire vehicles, 6 ambulances, and 5 staff vehicles.

Training of personnel in fire and EMS techniques.

# **ACTIVITY MEASURES:**

Activity	2004	2005	2006	2007	2008*	2009*
Total Calls	2782	2965	2,958	3,340	3,443	3,550
Fire Responses	557	514	588	573	575	585
EMS Responses	2225	2451	2,526	2,767	2,868	2,965
Fire Inspections	1,800	2,056	2,267	2,364	2,460	2,560
Plan Reviews	229	258	271	302	320	320
Basic Life Support Transports	1092	1127	1,240	1,275	1,320	1,370
Basic Life Support No Trans.				613	630	655
Paramedic Transports	489	543	540	653	688	700
Paramedic No Transports				226	230	240

<sup>\*</sup> Forecast

#### STAFFING:

Arring:	2004	2005	2006	2007	2008	2009
Authorized Positions (FTE)	1.00	1.00	1.00	1.00	1.00	1.00
Fire Chief	0.00	0	1.00	1.00	1.00	1.00
Assistant Chief		0	1.00	0	0	0
Deputy Chief	0			3.00	3.00	3.00
Battalion Chief	5.00	5.00	3.00		1.00	1.00
Fire Inspector	1.00	1.00	1.00	1.00		
Part-time Inspector	0	0	.45	.45	.45	.45
Supervisor of Equipment	1.00	1.00	1.00	1.00	1.00	1.00
Fire Lieutenant	6.00	6.00	6.00	6.00	6.00	6.00
Paramedic Lieutenant	0	0	0	3.00	3.00	3.00
EMT/Firefighter	14.00	14.00	15.00	14.00	13.00	13.00
Paramedic/Firefighter	15.00	15.00	15.00	15.00	16.00	16.00
	1.00	1.00	1.00	1.00	1.00	1.00
Clerk/Typist Total Regular FTE	44.00	44.00	45.45	46.45	46.45	46.45

## **BUDGET SUMMARY:**

- Personal Services reflects annual wage increases, overtime for maintaining minimum staffing, training of off-duty personnel, special teams pay for members of our Hazmat and Confined Space Teams, and Officers who function as Paramedic First Responders.
- 2) Supplies reflect an increase in labor contract costs, projected inflation, vehicle supplies to reflect actual experience and increased fuel costs.
- Services and Charges remained unchanged while Facility Charges increased to account for electricity increases and increased cost of janitorial supplies.

## 4) Capital Outlay:

On-going expenses	\$3,000
Shop Equipment 2-Stryker Power Cots	\$21,000
Federal Share of Fire Act	\$28,969
Thermal Imaging Camera	\$10,000
Hose Equipment	\$2,000
Four Gas Meter	\$2,000
Safety Equipment	¢4 500
Turnout gear	\$4,500
Computer equipment  Lap Top  Two Work Stations	\$1,000 \$2,600
Building improvements On-going repairs	\$6,000
Total Capital Outlay	\$81,069

OWN CONTROL OF TOWN IN		2006	2007	2008	2008	2008	2009	2009		ercent
CITY OF FRANKLIN 2009 BUDGET		Actual	Actual	Adopted /	Amended	Estimate Dep	ot/Request I	Proposed .	Adopted Ch	nange
FIRE DEPARTMENT										
PERSONAL SERVICES SALARIES-FT SALARIES-PT SALARIES-TEMP SALARIES-OT	01.221.0000.5111 01.221.0000.5113 01.221.0000.5115 01.221.0000.5117 01.221.0000.5118	2,204,690 11,968 0 231,098	2,238,422 14,753 0 159,995 21,442	2,370,360 12,898 0 150,000 25,000	2,370,360 12,898 0 150,000 25,000	12,898 0 210,000 25,000	2,475,066 15,398 0 200,000 25,750	2,460,583 15,398 0 165,000 25,750	2,460,583 15,398 0 165,000 25,750	
COMPTIME TAKEN SALARIES-OT- PUBLIC SERVICE HAZARDOUS MATERIALS PAY LONGEVITY HOLIDAY PAY VACATION PAY FICA RETIREMENT RETIREE GROUP HEALTH GROUP HEALTH & DENTAL	01.221.0000.5119 01.221.0000.5131 01.221.0000.5133 01.221.0000.5134 01.221.0000.5135 01.221.0000.5151 01.221.0000.5152 01.221.0000.5153 01.221.0000.5153	22,520 8,080 257,365 191,944 219,269 537,853 75,538 589,861	0 11,080 8,806 288,338 226,527 221,726 547,268 79,660 669,952	6,100 10,560 9,688 296,212 225,086 239,485 612,680 0 786,177	6,100 10,560 9,688 296,212 225,086 239,485 612,680 407,200 786,177	2,000 10,560 9,865 297,232 225,948 242,720 623,663 320,400 732,822 8,999	6,100 10,560 11,211 309,349 239,276 253,461 642,389 0 807,947 9,154	6,100 10,560 11,211 309,349 239,276 249,643 632,641 0 793,233 9,144	6,100 10,560 11,211 309,349 239,276 249,643 632,641 335,800 793,233 9,144	
LIFE INSURANCE WORKERS COMPENSATION INS COLLEGE INCENTIVE	01.221.0000.5155 01.221.0000.5156 01.221.0000.5161	8,292 82,090 5,242 4,445,810	8,399 82,071 5,299 4,583,739	8,625 103,598 5,299 4,861,768	8,625 103,598 5,299 5,268,968	104,573 3,456 5,186,660	119,099 3,456 5,128,216	129,258 3,456 5,060,602	129,258 3,456 5,396,402	11.0%
Sub-total Percent of Department Total		89.7%	83.4%	87.8%	89.3%	88.9%	87.8%	90.3%	90.8%	
CONTRACTUAL SERVICES MEDICAL SERVICES SPRINKLER PLAN REVIEW AUTO MAINTENANCE EQUIPMENT MAINTENANCE SOFTWARE MAINTENANCE AMBULANCE BILLING FEES	01.221.0000.5211 01.221.0000.5219 01.221.0000.5241 01.221.0000.5242 01.211.0000.5257 01.221.0000.5296	3,773 81,888 7,571 4,679 28,078	2,247 92,423 8,532 6,910	3,600 99,000 9,000 6,500 67,900	3,600 99,000 9,000 6,500 67,900	3,600 99,000 9,000 6,500 0 75,900	3,600 99,000 9,270 6,500 2,000 77,000	3,600 99,000 9,250 6,500 2,000 77,000	3,600 99,000 9,250 6,500 2,000 77,000	6.1%
Sub-total		125,989	159,520	186,000	186,000	194,000	197,370	197,350	197,350	0.176
SUPPLIES OFFICE SUPPLIES PRINTING MEDICAL SUPPLIES UNIFORMS EDUCATION SUPPLIES FUEL/LUBRICANTS VEHICLE SUPPORT	01.221.0000.5312 01.221.0000.5313 01.221.0000.5322 01.221.0000.5326 01.221.0000.5328 01.221.0000.5331 01.221.0000.5332	2,803 1,455 8,680 19,073 829 31,638 14,263	2,540 530 13,594 19,449 2,810 36,929 10,332 11,656	1,900 700 12,500 21,100 3,000 32,000 13,500 11,000	1,900 700 12,500 21,100 3,000 53,000 13,500 11,000	1,900 700 13,000 21,100 3,000 52,901 14,200 12,000	2,000 700 14,000 21,100 3,000 63,700 15,000 12,000	2,000 700 14,000 21,100 3,000 63,700 15,000 12,000	2,000 700 14,000 21,100 3,000 63,700 15,000 12,000	
EQUIPMENT SUPPLIES CONSUMABLE TOOLS Sub-total	01.221.0000.5333 01.221.0000.5342	11,190 289 90,220	598 98,437	1,000 96,700	1,000 117,700	1,000 119,801	1,000 132,500	1,000 132,500	1,000 132,500	37.0%
SERVICES AND CHARGES TELEPHONE SUBSCRIPTIONS MEMBERSHIPS CONFERENCES AND SCHOOLS ALLOCATED INSURANCE COST MILEAGE EQUIPMENT RENTAL	01.221.0000.5415 01.221.0000.5422 01.221.0000.5424 01.221.0000.5425 01.221.0000.5425 01.221.0000.5432 01.221.0000.5433 01.221.0000.5431	1,247 944 1,467 8,593 32,000 686 6,740	1,226 243 1,152 9,314 30,800 744 7,021	1,200 400 1,100 8,000 32,600 800 7,100	1,200 400 1,100 8,000 32,600 800 7,100	1,200 400 1,200 8,000 32,600 800 7,300	1,200 400 1,200 8,000 32,600 800 7,400	1,200 400 1,200 8,000 33,600 800 7,400	1,200 400 1,200 8,000 33,600 800 7,400 50	
BACKGROUND CHECKS Sub-total	Q1.221.0000.041 F	51,677	50,537	51,200	51,200	51,515	51,615	52,650	52,650	2.8%
FACILITY CHARGES WATER ELECTRICITY SEWER NATURAL GAS JANITORIAL SUPPLIES BLDG MAINT SERVICE - SYSTEMS	01.221.0000.5551 01.221.0000.5552 01.221.0000.5553 01.221.0000.5554 01.221.0000.5555 01.221.0000.5555	2,567 27,508 688 15,729 7,238 8,926 1,806	2,610 28,053 742 18,248 7,995 14,414 2,717	2,800 28,000 750 18,750 7,500 9,500 3,000	28,000 750 18,750 7,500 9,500	29,175 750 18,978 7,500 12,000	2,912 32,520 800 20,800 7,500 12,000 4,500	32,500 · 800 20,800 7,500 12,000	7,500 12,000	
BUILDING MAINTENANCE - OTHER Sub-total	2 (100 110 400 10 400	64,462		70,300	70,300	75,703	81,032			15.2%
SUB TOTAL NON PERSONAL SERVICES		332,348	383,274							14.7% 11.3%
TOTAL GENERAL FUND		4,778,158	4,967,012	5,265,968	5,694,16	3 5,627,679	5,590,73	3 5,524,102	3,009,502	11.070
CAPITAL OUTLAY FUND AUTO EQUIPMENT FURNITURE/FIXTURES SHOP EQUIPMENT SAFETY EQUIPMENT BUILDING IMPROVEMENTS COMPUTER EQUIPMENT SOFTWARE	41.221.0000.5811 41.221.0000.5812 41.221.0000.5815 41.221.0000.5822 41.221.0000.5844 41.221.0000.5844	2,820 6,168 3 19,597 2 38,418 1 2,552	2,170 28,303 171,487 3 4,962 2 (	5,000 77,700 4,200 2 9,500 3,000 5 5,00	5,00 0 14,40 0 4,20 0 9,50 0 3,00 0 5,00	0 14,400 0 4,200 0 9,500 0 3,000 0 5,000	3,00 81,58 8,00 6,00 3,60 2,00	7 61,969 0 6,500 0 6,000 0 3,600	3,000 3,000 61,969 6,500 6,000 3,600 0	; ;
TOTAL CAPITAL OUTLAY FUND		70,88	5 208,31	7 104,40	0 41,10	0 41,100	) 104,18	., 61,00	31,003	
EQUIPMENT REVOLVING FUND EQUIPMENT	42.221.0000.581	1 105,174 4,954,21							0 0 1 5,940,971	
GRAND TOTAL FIRE DEPARTMENT										

CITY OF FRANKLIN 2009 BUDGET		2006 Actual	2007 Actual	2008 Adopted	2008 Amended	2008 Estimate I	2009 Dept/Request	2009 Proposed		Percent Change
2009 BODGE1										
SAFETY TRAINING										
PERSONAL SERVICES SALARIES-OVERTIME FICA RETIREMENT GROUP HEALTH & DENTAL WORKERS COMPENSATION INS	01.222.0000.5117 01.222.0000.5151 01.222.0000.5152 01.222.0000.5154 01.222.0000.5156	446 34 81 52 0	579 44 107 109 0	0 0 0 0 0	0 0 0 0	0 0 0 0	0 0 0 0	0 0 0 0	0 0 0 0	#DIV/0I
Sub-total		613	839	Ū	v	•				
SUPPLIES EDUCATIONAL SUPPLIES	01.222.0000.5328	1,162	1,682	0	0	0		0	0	#DIV/01
Sub-total		1,162	1,682	. 0					0	
SUB TOTAL NON PERSONAL SERVICES	· · · · · · · · · · · · · · · · · · ·	1,162	1,682	0	0	0	0	0		
GRAND TOTAL SAFTEY TRAINING		1,775	2,520	0	0	· 0	0	0	0_	#DIV/01
Grand Total Fire Department Costs - By Fund General Fund Capital Outlay Fund Equipment Revolving Fund	_	4,779,933 70,885 105,174	4,969,533 208,317 321,282	5,265,968 104,400 166,000	5,694,168 41,100 166,000	5,627,679 41,100 166,000	104,187 148,000		5,859,902 81,069 0 5,940,971	
Grand Total Fire Department		4,955,992	5,499,132	5,536,368	5,901,268	5,834,779	5,842,920	5,605,171	3,340,571	
Less Program Revenue: FIRE INSURANCE TAX MISC FIRE PERMITS AMBULANCE SERVICES - ALS AMBULANCE SERVICES - BLS SAFETY TRAINING-FIRE FIRE SPRINKLER PLAN REVIEW FIRE INSPECTION SERVICES COUNTY EMT-PAYMENTS GRANT REVENUE DONATION Total Program Revenue Net Fire Related Costs	01,0000,4127 01,0000,4288 01,0000,4441 01,0000,4441 01,0000,4442 01,0000,4444 01,0000,4611 41,0000,4830 42,0000,4830	-110,010 -7,720 0 -396,729 -2,693 -100,030 -53,679 -540,256 0 0 -1,211,117	-107,790 -5,700 -277,049 -347,816 -2,034 -114,305 -46,472 -390,922 -54,195 0 -1,346,283 4,152,850	-110,000 -7,500 -425,000 -430,000 -4,000 -127,000 -55,000 -63,300 0 -1,471,800 4,064,568	-1,408,500	-6,50( -525,00( -550,00( -550,00( -2,00( -2,00( -427,00( -48,00( -240,00(  -1,603,60(	0 -6,500 0 -525,000 0 -530,000 0 -2,000 0 -127,000 0 -48,000 0 -230,000 0 -28,900 0 -1,607,40	-6,500 -550,000 -625,000 -2,000 -127,000 -48,000 -230,000 -28,900 0 -1,727,400	-110,000 -6,500 -550,000 -625,000 -2,000 -127,000 -28,900 -28,900 -1,727,400 4,213,57	i i
PUBLIC FIRE PROTECTION										
FACILITY CHARGES W/U FIRE PROTECTION CHARGES	01.223.0000.5536	217,856	217,856	217,900	229,90	0 229,6	77 235,90	00 235,900	235,90	0
TOTAL PUBLIC FIRE PROTECTION		217,856	217,856	217,900	229,90	0 229,6	77 235,90	00 235,900	) 235,90	0 8.3%

### **BUILDING INSPECTION** 231

**DEPARTMENT:** Inspection

PROGRAM MANAGER: Building Inspector

# PROGRAM DESCRIPTION:

The Building Inspector approves all permits including electrical, building, occupancy, plumbing, heating, erosion control, etc. The Building Inspector is responsible for issuance of code violations, updating codes and ordinances, zoning and sign approval. In addition, the Building Inspector provides staff support to the Architectural Board. The Building Inspector assists the Director of Administration in addressing some Municipal Building issues.

#### **SERVICES:**

- Generally performs 10,000 to 14,000 inspections yearly.
- Issue between 3000 and 4,000 permits per year.
- Responds to citizen inquiries and complaints concerning construction, code clarification, erosion, and other information.
- Assists with the management of Municipal Buildings and capital improvements to facilities.

#### STAFFING:

TAT I I I		0005	2006	2007	2008	2009
Authorized Positions (FTE)	2004	2005		1.00	1.00	1.00
Building Inspector	1.00	1.00	1.00			2.00
Assistant Building Inspector	4.00	4.00	3.00	3.00	3.00	
Assistant bunding mopetor	.00	1.00	1.00	1.00	1.00	1.00
Plan Examiner/ Inspector	1.00	1.00	0.00	0.00	0.00	0.00
Mechanical Inspector		1.00	1.00	1.00	1.00	1.00
Electrical Inspector	1.00			1.00	1.00	1.00
Plumbing Inspector	1.00	1.00	1.00			1.00
	1.00	1.00	1.00	1.00	1.00	
Permit Clerk	2.00	2.00	2.00	2.00	2.00	1.00
Inspection Secretary			10.00	10.00	10.00	8.00
Total	11.00	12.00	10.00	10.00		

# **ACTIVITY MEASURES:**

	2004	2005	2006	2007	2008*	2009*
Activity	7,130	8,730	8,000	7,000	6,000	7,000
Building Inspections	1,878	2,479	1,900	1,481	1,400	1,600
Building Permits Issued	2,300	2,456	2,200	1,550	1,100	1,200
Plumbing Inspections	888	1,117	1,400	780	650	750
Plumbing Permits Issued	2,000	2,207	2,200	1,600	1,250	1,400
Electrical Inspections	902	1,194	1,220	841	750	850
Electrical Permits Issued	902	1,107			1	

Forecast

#### **BUDGET SUMMARY:**

A significant change has been incorporated into the 2009 budget. Two positions have been eliminated in order to realign staffing with the level of construction activity that is currently occurring. The reduced level of construction activity directly impacts departmental revenues which reflect a significant reduction from recent year's experience. The reduced revenues dictate a reduction in personnel expenditures. Additionally, the budget reflects the elimination of the use of an outside inspection services firm as a supplement to existing staffing.

Percent

1. Capital outlay: Office equipment – Plan Hold files/File cabinet \$2,350
Office equipment – Desk Chair \$300

CITY OF FRANKLIN		2006	2007	2008	2008 Amended	2008 Estimate I	2009 Dept/Request	2009 Proposed		Percent Change
2009 BUDGET		Actual	Actual .	Adopted	Altiended					
BUILDING INSPECTION										
PERSONAL SERVICES	01.231.0000,5111	454,408	448,979	459,732	459,732	438,045	477,235	389,684	389,684 0	
SALARIES-FT	01.231.0000.5111	454,400	1,338	0	0	0 5,000	0 000,e	0 9,000	9,000	
SALARIES-PT SALARIES-OT	01.231.0000.5117	17,426	5,508	9,000 7,500	9,000 7,500	7,500	7,725	7,725	7,725	
COMPTIME TAKEN	01.231.0000.5118	4,508 1,020	7,211 1,020	1,060	1,060	960	1,060	1,000	1,000	
LONGEVITY	01.231.0000.5133 01.231.0000.5134	22,646	28,659	31,568	31,568	28,548	29,478 39,952	24,172 34,267	24,172 34,267	
HOLIDAY PAY	01,231,0000,5135	23,039	29,693	37,977	37,977 41,833	38,734 39,687	43,180	35,637	35,637	
VACATION PAY FICA	01.231.0000.5151	37,022 52,305	38,226 49,438	41,833 54,684	54,684	51,879	56,445	46,585	46,585	
RETIREMENT	01.231.0000.5152 01.231.0000.5153	52,300	0	0	1,300	1,100	400.000	0 141,408	1,200 141,408	
RETIREE GROUP HEALTH GROUP HEALTH & DENTAL	01.231.0000.5154	144,516	157,872	186,312	186,312 2,726	166,635 2,644	189,888 2,857	2,437	2,437	
LIFE INSURANCE	01,231,0000,5155	2,560	2,524 9,966	2,726 15,817	15,817	15,176	17,756	16,884	16,884	
WORKERS COMPENSATION INS	01.231.0000.5156	9,708		848,209	849,509	795,908	874,576	708,799	709,999	-16.3%
Sub-total		769,158 85.5%	780,433 91.8%	91.7%	91.6%	91.1%		89.2%	89.2%	
Percent of Department Total		00.070	•						- 100	
CONTRACTUAL SERVICES	01,231,0000.5242	1,296	1,878	2,100	2,100	2,100			2,100 3,000	
EQUIPMENT MAINTENANCE	01.231.0000.5257	313	0	3,000	3,000	3,000 34,400			15,000	
SOFTWARE MAINTENANCE OUTSIDE INSPECTION SERVICES	01.231.0000.5299	89,219	31,185	34,400	34,400				20,100	-49.1%
Sub-total		90,828	33,062	39,500	39,500	39,500	20,100	, 20,100		
SUPPLIES				2.400	2,100	2,100	2,100	2,100	2,100	
OFFICE SUPPLIES	01.231.0000.5312	2,080	1,712 1,182	2,100 2,300	2,300	2,300	2,30	2,300		
PRINTING	01.231.0000.5313 01.231.0000.5316	2,358 6,000	6,455	5,000	5,000	5,000				
STATE SEALS	01,231,0000,5317	1,741	2,002	1,200	1,200	1,200 1,500				
HOUSE NUMBERS UNIFORMS	01,231,0000,5326	1,590	1,481	1,500 1,900	1,500 1,900			0 1,900	1,900	
OPERATING SUPPLIES-OTHER	01.231,0000.5329	1,231 6,048	2,489 6,473	7,500		8,73	9 10,00			
FUEL/LUBRICANTS	01.231.0000.5331 01.231.0000.5332	1,526	2,967	3,500	3,500	3,50				9,0%
VEHICLE SUPPORT	-	22,574	24,761	25,000	26,000	26,23	9 27,50	0 27,250	27,250	9,078
Sub-total				_			0	0 (	) 0	
SERVICES AND CHARGES SUBSCRIPTIONS	01,231,0000,5422	0	698	850			•	·	850	
MEMBERSHIPS	01.231.0000.5424	830 5,477	731 5,439	6,000	' - i	6,00	0 6,00			
CONFERENCES AND SCHOOLS	01,231,0000,5425 01,231,0000,5428	2,200	2,100	2,300	) 2,300			00 2,300 00 200		
ALLOCATED INSURANCE COST MILEAGE	01.231.0000.5432	128	184	200						
Sub-total	•	8,635	9,151	9,35						
SUB TOTAL NON PERSONAL SERVICES	•	122,037	66,975							
TOTAL GENERAL FUND		891,195	847,409	922,05	9 924,359	9 870,99	3) 331,3			
CAPITAL OUTLAY FUND					•	0	0	0	0	3
AUTO EQUIPMENT	41.231.0000.5811	0	_			0	0	0	•	0
FURNITURE/FIXTURES	41,231,0000,5812 41,231,0000,5813									0
OFFICE EQUIPMENT COMPUTER EQUIPMENT	41.231.0000.5841	4,453	, 0	,	•	0	0			0
SOFTWARE	41.231.0000.5843				·			50 2,65	60 2,65	0.0%
TOTAL CAPITAL OUTLAY FUND		8,799	2,432	2 2,00	2,00	· · · · · · · · · · · · · · · · · · ·				
EQUIPMENT REVOLVING FUND	42.231.0000.5811	ı (	) (	0	0	0	0 54,	130 27,00	00 27,00	<del></del>
EQUIPMENT	42.231.0000.001	899,99	4 849,84	1 924,70	927,00	9 873,€	347 988,	306 794,8	99 796,09	9 -16.8%
GRAND TOTAL BUILDING INSPECTION			<u>;                                    </u>						44.01	20
Less Program Revenue:	01,0000,4253	-17,32								
ELECTRICAL CONTRACTORS BUILDING PERMITS	01.0000.4271	869,59							00 -101,5	00
ELECTRICAL PERMITS	01.0000.4273	-151,27 -176,47			00 -130,0	00 -75,0	000 -80,	000 -80,0		
PLUMBING PERMITS	01.0000.4275 01.0000.4281	-9,35	-	0 -7,5	00 -7,5			,000 -12,0 ,000 -2,0		
SIGN PERMITS SALE OF STATE SEALS	01,0000,4756	-4,98	0 -2,10							00
SALE OF HOUSE NUMBERS	01.0000.4757	-1,24	1 -51	10 -1,7					300 e20 0	00
Total Program Revenue		-1,230,24	0 -829,39	32 -1,108.2						
Net Building Inspection Related Costs		-330,24			191 -181,1	91 337.	247 368	,306 174,6	170,C	<b>200</b>
Her mettern & undbasers				53						

# SEALER OF WEIGHTS AND MEASURES 239

**DEPARTMENT:** Sealer of Weights and Measures

PROGRAM MANAGER: City Clerk

# PROGRAM DESCRIPTION:

The City contracts with the State of Wisconsin for the required inspections of weight and measuring devices for conformance with applicable regulations. The City will receive reimbursement from those businesses whose scales and weighing devices are inspected by the State. The State Statutes allow municipalities to recover an amount not to exceed the cost of fees by assessing fees on the person who receives the services rendered.

CITY OF FRANKLIN		2006 Actual	2007 Actual	2008 Adopted	2008 Amended	2008 Estimate	2009 Dept/Request	2009 Proposed	2009 Adopted	Percent Change
SEALER OF WEIGHTS & MEASURES										
CONTRACTUAL SERVICES	01.239.0000.5299_	6,800	6,800	6,800	6,800	6,800	6,800	6,800	6,800	<u></u>
SUNDRY CONTRACTORS	01.200.0000.0000	6,800	6,800	6,800	6,800	6,800	6,800	6,800	6,800	0.0%
GRAND TOTAL WEIGHTS & MEASURES	***									
Less Program Revenue: WEIGHTS & MEASURES CHARGES	01.0000.4449	4,400	0	-6,800	-6,800	-6,800	-6,800	-6,800	-6,800	_
		11,200	6,800	0	0	(	0 0	0	0	er er
	502									

TOTAL PUBLIC SAFETY

General Fund

Capital Outlay Fund

Equipment Revolving Fund

\$13,206,321	\$13.835.982	\$14.866.269	\$15,645,769	\$15,168,558	\$15,945,565	\$15,166,220		6.0%
\$512,402	\$580,222	\$457,250	\$393,950	\$393,950	\$534,092	\$410,386	\$410,386	-10.2%
\$105,174	\$358,938	\$201,000	\$201,000	\$201,000	\$247,130	\$72,000	\$72,000	